



PREESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 8 March 2021 at 7.00pm via Zoom video conference

Present: Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, R Drobny, T Johnson, K Nicholls, A Tarpey-Black, D Williams, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council, and one member of the public.

209a(1) Apologies for absence – Cllr Patrick.

209b(1) Absent without apology – none.

210(2) Declaration of interests and dispensations

211(3) Minutes of the council's committee meetings

Councillors **noted** that the minutes of the 8 February meeting had been agreed at 1 March meeting.

212(4) Public participation

*At the request of the Mayor, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.*

Councillors were asked if they were aware of the Lancashire Constabulary 'In the Know' scheme - <https://www.lancashire.police.uk/help-advice/in-the-know.aspx>. This enables the public to sign up and receive regular updates to learn about what the local neighbourhood policing team is doing to keep the area safe, It is also possible to receive updates from partner organisations such as Lancashire Fire and Rescue. In response: the clerk was asked to include a link on the website.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting.*

213(5) Planning

Application Number: 21/00130/FUL

Proposal: Proposed single-storey rear extension to replace existing.

Location: 29 Hawkshead Road Knott End-On-Sea Poulton-Le-Fylde Lancashire FY6 0QE

Resolved: the council was unanimous in having no objections to the proposal.

Application Number: 21/00151/FUL**Proposal:** Erection of a single self-build dwelling (following demolition of the existing buildings)**Location:** Ashleigh Farm 6 Head Dyke Lane Pilling Poulton-Le-Fylde Lancashire**Resolved:** the council had no objections to the proposal (8 in favour, 3 against).**Application Number: 21/00230/FUL****Proposal:** Erection of detached garage and porch**Location:** 249 Park Lane Preesall Poulton-Le-Fylde Lancashire FY6 0LT**Resolved:** the council was unanimous in having no objections to the proposal.**214(6) Finance**Councillors **resolved:**

a) To note receipts in February	Amount
YB current account	95.92
Unity	Nil

b) To approve BACS the following payments:	Payment type	Amount
Payroll	BACS0073)	
	BACS0075)	1751.09
Clerk's expenses on behalf of council	BACS0074	171.74
848 Services Ltd (Inv.11433)	BACS0076	9.48
Zurich Insurance renewal	BACS0077	667.13
Covid 19 Group	BACS0078	20.00
Mr Redman (for motor neurone charity)	Chq300042	10.00
Dawns Tea Room	Chq300043	20.00
Knott End Gala	Chq300044	20.00
Alzheimers Research	Chq300045	10.00

An agenda item for later in the year to discuss the possibility of returned funds being donated to charity.

c) To note the following payments by direct debit		
Easy Web Sites (hosting fee, SSL certificate)	YB	46.80
O2 (mobile phone contract)	YB	10.46
LCC (contributions)	YB	524.78
LCC (deficit)	YB	50.00

d) The clerk's membership of SLCC is due for renewal on 1 April 2021.

To approve the renewal of the membership at a total cost of £208 for 2021/22, with the cost being shared 50/50 with Stalmine Parish Council (£104 each), payment to Stalmine Parish Council, BACS0079.

e) To note the statement of accounts

CB1 Yorkshire Bank (previously) RBS	£87,074.86
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£20,224.02
CB5 HTB easy access	£10,001.00

f) **To note** payment outside the meeting for councillor and clerk workshop (£180 minus funds of £113 paid in February 2020 for courses that did not go ahead = £67) and £25 for chairmanship workshop BACS 0080.

215(7) Annual governance review

When completing the Annual Return councillors are asked to confirm that the various internal control documents have been reviewed in the past 12 months and the Town Council has established a principle of conducting an annual governance review each March.

Resolved: to approve the amendments and readopt:

i) Standing Orders – subject to

(a) minor amendments to the tendering information to reflect post-Brexit guidance.

(b) At 5k, insertion of the wording ‘the chair shall be appointed for a maximum term of two years. On expiration of the two years they will be barred from applying again for a further two years’.

ii) Financial Regulations – unamended.

iii) Schedule of Assets – as an accurate record of all assets held as at 3 March 2021, subject to ‘O’ being inserted at asset 28.

iv) Risk Management Plan – updated to reflect additional insured items and insurance uprating.

v) Risk Register – updated to clarify mitigations and controls.

vi) Annual Town Meeting Standing Orders – unamended.

216(8) Local Electricity Bill

Resolved: that a letter of support for the local electricity bill be sent to the Member of Parliament, the author of the paper and the Minister for Business, Energy and Clean Growth.

It was **resolved** to move agenda item 9 to the end of the meeting.

ITEMS 217 to 223 ARE FOR INFORMATION ONLY

217(10) Reports from subject leads and outside body representatives

Best Kept Village – this year's competition will go ahead with judging taking place in June/July.

Gala – cancelled for this year

KE light railway – contact had been made with the group lead who had indicated they were looking at holding a business support event. Architectural plans would be on display.

An agenda item for the next meeting was recommended to discuss the heritage pathway.

Halite/Brine watch – Nothing formal received, enquiries are being made quarterly. It is understood that another colony of honeycomb worms had been found.

Health (all aspects) – There are plans to build a new ambulance station in Blackpool. If this goes ahead the existing satellite stations will be closed. However, there may be scope for teams at health centres, which may provide an opportunity for an ambulance in Knott End.

Housing – A number of residents have sought help from the council with affordable housing issues.

Lancashire Association of Local Councils (Wyre Area Committee) – Issue training questionnaire to all councillors.

Preesall Youth and Community Association – Use of the building had been given as a safe meeting point between a councillor and a member of the public.

Planning Ambassador – A visit had been made to a resident of Willowgrove residential park to investigate the extent of new flooding adjacent to the housing development on Rosslyn Avenue.

Wyre Flood Forum – There will be a meeting next Thursday. A FLAG meeting was held approx. two weeks ago with evidence of positive action being taken.

Wyre In Bloom – The In Bloom team had requested that the two planters outside the shops on Fordstone Avenue be returned to either side of the avenue at its junction with Sandy Lane.

Youth – Progress is being made with the next phase of development for Preesall Park. It is hoped that spare funds could be used to provide additional equipment suitable for teenagers. There will also be a further public consultation exercise for the next phase of works.

218(11) Verbal reports from Wyre councillors

Wyre had conducted a survey and is proposing a new litter bin be sited near the bench on Fordstone Avenue. A response is awaited regarding the contact for an additional bin outside Dawns Tea Room.

219(12) Clerk's report

Banking

Confirmation has been received from Unity Bank that Cllr J Cropper has been removed as a signatory to the account and that Cllr K Nicholls has been added as a signatory. Confirmation of receipt of documents awaited from Yorkshire Bank.

Insurance

The council's insurance, part of a long-term deal with Zurich ending on 31 March 2023, is due for renewal. This year's figure for the period 1 April 2021 to 31 March 2022 includes the additional items the council resolved to insure and is £176.02 more than was paid in 2020/21.

Wyre grant

The grant of £95.92 from Wyre to cover the cost of additional expenditure arising from the pandemic up to the end of January has been received.

Purchase of bench by member of the public

The plaque for the bench nearest the life belt on the riverside walk has been purchased and is to be fitted by Stalmine's lengthsman at the same time as he fits the plaque on the middle bench.

Help from a member of the public in identifying problem footpaths

Thanks go to a member of the public who sends in a detailed report on each of the public footpaths he walks. These are extremely useful in identifying where work needs to be carried out within Preesall and its boundary with neighbouring parishes.

Flooding on Pilling Lane

On two occasions a member of the public has reported issues with flooding at their property – this has been passed to a borough councillor to investigate.

Report of development near sea wall

A member of the public has reported that construction work is taking place at a property on Kingston Avenue that may not be permitted development. They had already reported this to Wyre's planning department and the Environment Agency. Borough councillors have been informed.

220(13) Mayor's report

The Mayor had raised the Commonwealth flag at 10.00am and Canon Pam had read a prayer for the Commonwealth.

221(14) Questions to councillors

Additional letter to minister at item 8.

Resolved: to exclude the press and public pursuant to s1(2) and 1(3) of the Public Bodies (Admissions to Meetings) Act 1960, to discuss items pertaining to members of the public.

222(9) Bequest

Resolved: that the council would establish a working group, to which the trustees would be invited, to investigate how the bequest could best be used to benefit the community. Council representatives to be Cllr Johnson, Cllr Nicholls, Cllr Pattrick, Cllr Tarpey-Black, Cllr Woods.

Resolved: to reopen the meeting to the press and public.

223(15) Items for next agenda

The next meeting will be held on 12 April 2021 at 7.00pm - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 1 April 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 8.25pm.